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To whom it may concern

2020-03-24

Dear Sir,

INTERIM MEASURES DUE TO THE NATIONWIDE LOCKDOWN

1. “It is only in our darkest hours that we may discover the true strength of the brilliant light within ourselves that can never, ever, be dimmed.” – Doe Zantamata
2. In these tough, unprecedented times, we are called upon to act in the greater good, the interest of our society as a whole. VZLR applauds the severe but necessary measures taken by our Government in an attempt to prevent the spread of COVID-19 and, ultimately, the loss of life.
3. Although the measures are designed to prevent the spread of COVID-19 amongst our people, it has the unavoidable effect that business can no longer proceed entirely as *usual*. The lock down will cause a constraint in service offerings in many industries, including the legal industry.
4. Although we have measures in place for key personnel to be able to work from home, unfortunately, due to socio-economic and other reasons, not all of our staff are in a position to do so.

VZLR Inc. Reg. no. 1989/001203/21 Vat No: 4110107887 Directors/Direkteure: C A van Rensburg B Proc (UP), F B van Biljon B Iuris LLB (UOVS), E Niemand B Comm LLB (UOVS), P Kruger BLC LLB (UP), J C Kriek LLB (NWU), T Kirchner LLB (UP), T Steyn B Comm LLB (UP) LLM (UNISA), J Dickason B Comm LLB (UP) LLM (NWU), J Robbertse B Comm LLB (UP), T W Snyman LLB (NMMU), M van Der Merwe LLB (UOVS), J W Joubert LLB (UNISA) M.Phil (Cum Laude) (UP), J H Rabie B Cons. Sci B Comm LLB (UP), B Singh LLB (UP) LLM (UNISA), T Fari LLB (UJ) LLM (UP), A Janse van Vuuren LLB (UP) **Assisted By/Bygestaan Deur: Senior Associates/Senior Assosiate:** R Mahomed LLB (NMMU), C du Toit LLB (UP), A van Niekerk B Comm LLB (UP), W Louw LLB (UP) **Associates/ Assosiate:** N Collett LLB (UP), F K Nong LLB (UL), I G Treurnich LLB (Cum Laude) (UP), L Schraader LLB (NWU) LLM (NWU), P L Kekana LLB (UNISA), J I van Schalkwyk LLB (NWU) LLM (Cum Laude) (UP) **Junior Associates/Junior Assosiate:** C T Falck B Comm LLB (US), P M Grimbeek LLB (UOVS), J Pillay BA (UKZN) LLB (UNISA), M Labuschagne LLB LLM (UP), V Mabuntana B Comm LLB (UP), J Schubart LLB (UP), L J Maloka LLB (NWU), N Chettiar LLB (UP), M M Radebe LLB (NWU), D Visser LLB (UNISA) LLM (Cum Laude) (UP), R D van der Westhuizen LLB (NWU) **Consultants/Konsultante:** F E Geldenhuys B Iuris LLB (UP), W A van Velden BA LLB (UP), J A van Zyl B Proc (UP), R Coetzee B Proc (UP), O Venter LLB (UNISA), M Dixon LLB (UP), G C Germishuizen B Proc (UNISA), C M du Plooy B Proc (UNISA), F Prozesky BSc LLB (UP), J P H Maree LLB LLM (UP), L du Plooy LLB (UNISA) **Also At/Ook Te:** Corner House, 1st Floor/ Vloer 1, 38 Nel Street/Nelstraat 38, Tel: (013) 752 2065, Fax/Faks: (013) 752 2472, P O Box/Posbus 556, Sonpark, 1206. Docex 40, Nelspruit **And/En** 35 Ferguson Road/Fergusonweg 35, Illovo, Sandton, 2196. **B-BBEE Status: Level 2 Contributor**

5. We have therefore taken the decision to operate on a skeleton staff basis during the lockdown, with our attorneys and selected staff having been provided with mobile solutions to attend to as much work as possible.
6. We do not intend to forsake our valued clients, even in the most desperate of times.
7. Having regard to the above, we wish to communicate our interim measures effective immediately until the end of the lock down period, as follows:
 - 7.1. The contact details for our various departments during this crisis, are as follows:

7.1.1. Banking and Finance

7.1.1.1. Este Niemand

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7.1.1.2. Tamara Kirchner

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7.1.1.4. Emmy Radebe

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7.1.2. Conveyancing and Real Estate

7.1.2.1. Correspondent matters

7.1.2.1.1. Bernard van Biljon

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7.1.2.1.2. Petro Kruger

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7.1.2.2. Pretoria – Local transfers and bond registrations

7.1.2.2.1. Jozanne Dickason

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7.1.2.2.2. Inge Treurnich

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7.1.5. General Litigation

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7.1.8. Medical Law

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7.1.9. Personal Injury and Third Party

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7.1.9.10. Nurah Chettiar

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7.1.10. Wills and Estates and Settlement Trusts

7.1.10.1. Jeanne Rabie

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7.1.10.2 Janine Pillay

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7.1.10.3 Renee Kotzee

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- 7.2. Service of documents and legal process will be subject to such directions as may be laid down by the judiciary. Service of documents and legal process may, in the interim, be effected on the relevant attorney, attending with a specific matter (where applicable), the relevant director, by e-mail and vzlr@vzlr.co.za.
- 7.3. Telephonic and other electronic consultations can be scheduled with the relevant attorney.
- 7.4. Pretrials *inter partes* will be attended to electronically where possible.
- 7.5. All face to face consultations are to be regarded as postponed, subject to rescheduling and / or 7.3 above, where applicable.
- 7.6. Matters enrolled during the lock down period will be attended to subject to such directions as may be laid down by the judiciary.

7.7. Conveyancing and related matters will be subject to such directions as may be laid down by the Registrar of Deeds. In this regard, kindly however take note of the following:

7.7.1. Municipal clearance departments are closed;

7.7.2. Deeds offices are closed;

7.7.3. Managing agents' offices are closed.

8. There are tough times ahead and we, as South Africans, should take this time to reflect and, importantly, consider the plight of others, particularly those who are less fortunate.
9. We trust that you will stand by us during the lock down period.
10. For any queries feel free to contact our managing director, Mr Charl van Rensburg, at charl@vzlr.co.za and / or cell phone 082 881 5227.

Yours faithfully,

VZLR INC

Per: Mr. C van Rensburg